



## Letter of Rental Agreement Highland Ridge - Kiwanis Lodge

1601 Old Russellville Pike  
Clarksville, TN 37043  
931-320-2117

The Kiwanis Club of Clarksville, Inc. hereby grants permission for the use of the Kiwanis Lodge to the below named individual on \_\_\_\_\_, from \_\_\_\_\_ to \_\_\_\_\_ for a \_\_\_\_\_ to be attended by an estimated \_\_\_\_\_ people for a fee of \$\_\_\_\_\_. This time frame includes the time needed for clean-up of the Lodge. Occupancy of the Lodge by the renter beyond the stated time will result in an additional rental charge of \$100 per hour.

Renter contact information:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Fax: \_\_\_\_\_

email: \_\_\_\_\_

A non-refundable deposit of \$\_\_\_\_\_ is due at the signing of this contract, with the remainder due one week prior to the event date. A refundable damage and cleaning deposit of \$200 is also due one week prior to the event date.

In requesting the use of the Kiwanis Lodge, you agree to assume full financial responsibility and liability for any damage or loss to building or its contents and/or any personal injury or property damage caused by you or your guests and you agree to indemnify and hold The Kiwanis Club of Clarksville, Inc., harmless, from all such claims, including the payment of attorney fees, Court costs and litigation expenses. Due to liability constraints, all contract signees must be at least 25 years of age. Renter warrants that no illegal acts shall occur on or about the premises and Renter shall indemnify and hold The Kiwanis Club of Clarksville, Inc., harmless for any and all claims arising from, related to or caused by illegal activities. Persons responsible for rental and listed as the contact above must stay on site until the rental is over.

The Kiwanis Club of Clarksville, Inc. reserves the right to deny facility use to any group for any program which is inconsistent with the Club's purpose, mission, or reputation. In no event will the Lodge be used for any commercial, for-profit, or fund-raising purpose without the specific permission of the Club or its representatives.

If the above correctly states your understanding of our agreement, please sign, date, and return this original agreement with your deposit. Please retain a copy for your records.

\_\_\_\_\_  
*Signature of renter*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Kiwanis Club of Clarksville, Inc. authorized representative*

\_\_\_\_\_  
*Date*

Return to: Kiwanis Lodge, 631 Commerce Street, Clarksville, TN 37040